

Applicant Information Sheet for Weatherization Contractors



QCN weatherization applicants must provide the following information:

- Completed Application Form (Note to existing QCN members: please return only the Membership Application and Recertification form with Sections I, V and Signature complete.)
- A valid business license
- Establishment of business for a minimum of six months (applies through December 31, 2009). Beginning January 1, 2010, applicant must have been in business for a minimum of one year.
- A copy of the prior year's tax returns or other proof of business establishment for at least six months
- Three references from customers for whom you have done work in the previous six month period
- Completed bank forms for electronic funds transfer
- Evidence of a minimum of \$500,000 general liability insurance, and evidence of workers' compensation insurance as required by state law.
- Letter of approval from your wholesaler or supply house where materials are purchased
- Any certifications relevant to your area of expertise

QCN applicants must also attend a mandatory training session discussing program guidelines and standards.